

MINUTES
of the Meeting of the
Carson City
9-1-1 SURCHARGE ADVISORY COMMITTEE
October 20, 2020

The Carson City 9-1-1 Surcharge Advisory Committee held a public meeting on October 20, 2020, beginning at 8:31 a.m.

1. Call to Order

Chair Denise Stewart called the meeting to order.

2. Roll Call and Determination of a Quorum

Voting members present were Tina Petersen, Denise Bauer, Denise Stewart, Katie Durbin, and Daniel McKeehan (*by phone*) which constituted a quorum.

Also present were Ken Furlong (Carson City Sheriff), Kathie Heath (Carson City Sheriff's Office – *retired*), Sarah Johnson (Carson City Communications Manager), Todd Reese (Carson City District Attorney's Office), James Underwood (Carson City Information Technology), James Jacklett (Carson City Public Works – Control Systems), Darren Schulz (Carson City Public Works), Sean Slamon (Carson City Fire Chief), and Dan Stucky (Carson City Public Works).

3. Public Comment:

There was no public comment.

4. For Possible Action: Approval of July 21, 2020 Meeting Minutes

It was moved by Denise Bauer, seconded by Katie Durbin, with all ayes in favor that the July 21, 2020 meeting minutes be approved as submitted.

5. For Discussion Only: Discussion and Report on Funds Collected from the 9-1-1 Surcharge Fund (*Kathie Heath*)

Copies of the 9-1-1 Surcharge financial information were distributed for review. Kathie Heath said she did not have a lot to report on funds collected; she had included a list of individual carriers who were paying. Kathie said she also included a list on the report of how much money the 9-1-1 Surcharge Fund has collected since inception. The Fund is still budgeting at \$840,000.00 this year and everything is on track.

6. **For Possible Action: Discussion and possible action regarding an expenditure of \$110,000 for the project management, construction management, and construction of a fiber optic line between South Carson Street and the Carson City Dispatch Facility.** The construction of fiber optic communications between the intersection of South Carson Street/Snyder Avenue and the Carson City Dispatch Facility is necessary to provide system redundancy and complete the Carson City core communications fiber optic ring connecting Carson City’s critical facilities including Dispatch, City Hall, and Public Works. *(Dan Stucky, James Jacklett)*

Dan Stucky reported that he had come to the 9-1-1 Surcharge Committee back in July regarding this project. Discussion was held on this and the Committee decided to approve \$10,000 of this project budget so the project design could be advanced, and he would come back later to request the construction dollars. Dan said they are requesting the \$110,000 now so they are ready to go once they receive the contractor quotes. Dan said the design is progressing and the plan is to bid this project during the winter and build it in early spring.

It was moved by Katie Durbin, seconded by Tina Petersen, with all eyes in favor that the Committee approve an expenditure of \$110,000 for the project management, construction management, and construction of a fiber optic line between South Carson Street and the Carson City Dispatch Facility.

7. **Reports of Committee Members (Discussion Only – No Action)**

None.

8. **For Possible Action: Discussion and possible action regarding calendar year 2021 meeting dates of the 9-1-1 Surcharge Advisory Committee.** Per the 9-1-1 Surcharge Advisory Committee bylaws, the Committee is scheduled to meet on the third Tuesday of the first month in each quarter. The January meeting, however, has been rescheduled to January 26 to avoid the Tuesday following the Martin Luther King Day holiday. These meeting dates for 2021 are January 26, April 20, July 20, and October 19. The Committee may reschedule these meetings in advance at any regular meeting.

Meeting dates for 2021 are acceptable to the Committee.

9. **Public Comment:**

Sean Slamon expressed that Sheriff Furlong should host the 2021 9-1-1 Surcharge meetings.

10. For Possible Action: To adjourn

Denise Bauer motioned to adjourn the meeting at 8:40 a.m.

Recorder: Shelby Price